



# GOVERNMENT OF PUERTO RICO

## Department of Health Medicaid Program

May 4, 2020

Managed Care Organizations (MCOs)  
Medicare Advantage Organizations (MAOs)  
Pharmacy Benefit Managers (PBMs)  
Puerto Rico Government Health Plan – Vital Health Plan

Re: Provider Enrollment Portal (PEP)– Wave 4 Training and Enrollment Dates of the Puerto Rico Medicaid Program

This letter reinforces important information regarding the requirement to enroll in the Puerto Rico Medicaid Program (PRMP) via the Provider Enrollment Portal (PEP). All providers that provide, bill for, order, prescribe, or refer services for Medicaid beneficiaries under the Puerto Rico Government Health Plan (Vital or Platino Medicare) are required to enroll. Important information, including dates for training and enrollment, is provided below.

As a reminder, the PRMP will implement the PEP to comply with the Affordable Care Act of 2010 (ACA), which requires State Medicaid Agencies (SMA) to enroll providers in the Medicaid Program.

### Wave Schedule

Providers will enroll in waves by their provider type. Provider Types listed in Wave 4 begin their enrollment from May 25, 2020 and will conclude in August 3, 2020. The provider must register in their corresponding wave.

Wave	Provider Types	Training Start	Enrollment Start	Enrollment End
4	Physician Physician Assistant (PA)	5/11/2020	5/25/2020	8/3/2020

### Wave Training Schedule

The training schedule below provides the dates, times, and cities for trainings for the provider types in Wave 4. Providers may participate in web-based trainings starting May 11, 2020 and later

may participate in both web-based and in-person trainings that will be offered starting July 1, 2020; however, each attendee must be registered for training in order to participate. To register for training, you must first create a user account in the Learning Management System (LMS) at this link: <https://lms-prmmis.myhcplatform.com/>. Please use the *provider authorization code 5247* to set up your user ID and password.

Wave	Date	Training Schedule	
		Time	Session
4	5/12/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	5/13/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	5/14/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	5/19/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	5/20/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	5/21/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	5/27/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	5/28/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	5/29/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/2/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	6/3/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/4/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	6/9/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/10/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	6/11/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/16/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/17/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	6/18/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	6/23/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	6/24/2020	9:00 a.m. - 12:00 p.m..	Web -Based
4	6/30/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	7/1/2020	9:00 a.m. - 12:00 p.m.	San Juan
4	7/1/2020	2:00 p.m. - 5:00 p.m.	Guayama
4	7/2/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	7/3/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	7/7/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	7/8/2020	9:30 a.m. – 12:30 p.m.	Arecibo
4	7/8/2020	2:30 p.m. – 5:30 p.m.	Arecibo
4	7/9/2020	2:00 p.m. - 5:00 p.m.	Caguas
4	7/15/2020	9:00 a.m. - 12:00 p.m.	Mayaguez

Wave	Date	Training Schedule	
		Time	Session
4	7/15/2020	2:00 p.m. - 5:00 p.m.	Mayaguez
4	7/21/2020	9:00 a.m. - 12:00 p.m.	Web -Based
4	7/22/2020	9:00 a.m. - 12:00 p.m.	San Juan
4	7/22/2020	4:00 p.m. - 7:00 p.m.	San Juan
4	7/23/2020	1:00 p.m. - 4:00 p.m.	Web -Based
4	7/28/2020	9:00 a.m. - 12:00 p.m.	San Juan
4	7/28/2020	3:00 p.m. - 6:00 p.m.	San Juan
4	7/29/2020	9:00 a.m. - 12:00 p.m.	Ponce
4	7/29/2020	3:00 p.m. - 6:00 p.m.	Ponce
4	7/30/2020	9:00 a.m. - 12:00 p.m.	San Juan
4	7/30/2020	2:00 p.m. - 5:00 p.m.	Caguas
4	7/31/2020	9:00 a.m. - 12:00 p.m.	San Juan
4	7/31/2020	1:00 p.m. - 4:00 p.m.	San Juan

Note: Dates are subject to change. Please refer to the LMS for exact dates and times.

The LMS also provides other valuable training tools such as training documentation and Computer-Based Training (CBT) courses. We also encourage all Wave 4 providers to visit the Puerto Rico Medicaid website at:

<https://medicaid.pr.gov/Home/ProviderPortalEnrollment/>

This site contains a direct link to the Provider Enrollment Portal (PEP) plus additional information, including checklists that provide details of what information and documentation is needed, as well as policies around provider enrollment.

PRMP appreciates your support and commitment to notify the following types of providers in your network of the upcoming wave activities:

**Wave 4**

- Physician
- Physician Assistant (PA)

Providers will enroll in waves by their provider type. Only the provider types listed in each wave will be able to enroll during their respective wave.

PRMP will continue to communicate with Professional Colleges and Provider Associations to help distribute this information. Updates will continue to be provided as new information is available.

Cordially,



Luz E. Cruz-Romero  
Executive Director  
Medicaid Program

c: Hon. Lorenzo González-Feliciano  
Secretary of Health

Jorge E. Galva-Rodríguez  
Executive Director  
Puerto Rico Health Insurance Administration